

DATA PROTECTION

The Board of Management of Ennis Community College is a committee of the Limerick and Clare Education and Training Board (LCETB), which is a data controller under the General Data Protection Regulations and the Data Protection Acts 1988 - 2018. The Data Protection Officer for LCETB is Aileen O' Sullivan and can be contacted at the Limerick & Clare Education and Training Board (LCETB), Marshal House, Dooradoyle, Co. Limerick (Telephone) 061 442100. The personal data supplied on this Application Form and the accompanying documentation sought is required for the purpose of:

- Verification of identity and date of birth;
- Verification and assessment of admission criteria;
- Allocation of teachers and resources to the school; and
- School administration,

all of which are tasks carried out pursuant to various statutory duties to which LCETB is subject. In addition, under section V of the Department of Education and Skills' Rules and Programme for Secondary Schools 2004/05, a Principal is required to obtain a "certified extract from" the "public register of births" in relation to students. Therefore, the school requires sight of the child's long-form birth certificate. The processing of the personal data supplied on this Application Form is therefore carried out in line with Articles 6(c) and 6(e) of the General Data Protection Regulation.

Failure to provide the requested information may result in the application being deemed invalid and an offer of a place may not be made.

The personal data disclosed in this Application Form may be communicated internally within LCETB for the purpose of determining the applicability of the selection criteria and possibly with the patron or board of management of other schools in order to facilitate the efficient admission of students, pursuant to section 66(6) of the Education Act 1998 as inserted by section 9 of the (Admissions to Schools) Act 2018.

The personal data provided in this Application Form will be kept for 7 years from the date on which the student turns 18 years of age, unless there is a statutory requirement to retain some or all elements of the data for a further period or indefinitely, in line with LCETB's Data Retention Policy, which can be found at www.lcetb.ie.

A copy of the full LCETB Data Protection Policy is available at www.lcetb.ie or from the school office.

Any person who provides personal data through this Application Form has a right to request access to that data. S/he also has a right to request the changing of any information if it is factually incorrect. A request for erasure of the data can also be made by or on behalf of the data subject but this will only be acceded to where the data is no longer necessary for the purpose for which it was collected and where LCETB does not have a legal basis for retaining it.

If you as a data subject have any complaints regarding the processing of your personal data, you have the right to lodge a complaint with the Data Protection Commission.



COSAINT SONRAÍ

Tá Bord Bainistíochta Gaelcholáiste an Chláir ina choiste de chuid Bord Oideachais agus Oiliúna Luimnigh agus an Chláir (BOOLC), Marshal House, Dooradoyle Rd, Dooradoyle, Limerick, V94 HAC4 atá ina rialaitheoir sonraí de réir na Rialachán Ginearálta maidir le Cosaint Sonraí agus na nAchtanna um Chosaint Sonraí 1988 - 2018. Is é Oifigeach Cosanta Sonraí BOOLC ná Aileen O'Sullivan agus is féidir teagmháil a dhéanamh leis/léi ar Marshal House, Dooradoyle Rd, Dooradoyle, Limerick, V94 HAC4.

Teastaíonn na sonraí pearsanta atá curtha ar fáil ar an bhFoirm Iarratais seo chun na gcríoch seo a leanas:

- Measúnú na gcritéar iontrála;
- Múinteoirí a chur ar fáil don scoil agus acmhainní a leithdháileadh di; agus
- An scoil a riar,

ar tascanna iad uile a chuirtear i bhfeidhm de bhun dualgais reachtúla éagsúla a bhfuil BOOLC faoi cheangal acu. Ar an ábhar sin, déantar na sonraí pearsanta a sholáthraítear ar an bhFoirm Iarratais seo a phróiseáil de réir Airteagal 6(c) den Rialachán Ginearálta maidir le Cosaint Sonraí.

Mura gcuirtear an fhaisnéis riachtanach ar fáil, d'fhéadfadh go measfaí an t-iarratas a bheith neamhbhailí agus nach ndéanfaí áit a thairiscint.

D'fhéadfadh go gcuirfí na sonraí atá nochtá san Fhoirm Iarratais seo in iúl go himhídeach do dhaoine in BOOLC d'fhonn infheidhmeacht na gcritéar roghnúcháin a dheimhniú, agus d'fhéadfadh go gcuirfí in iúl iad freisin do phátrún ná bord bainistíochta scoileanna eile chun iontráil éifeachtúil daltaí a éascú, de bhun alt 66(6) den Acht Oideachais 1998 de réir mar atá curtha leis ag alt 9 den Acht Oideachais (Ligean isteach i Scoileanna) 2018.

Coimeádfar an fhaisnéis atá curtha ar fáil san Fhoirm Iarratais seo ar feadh thréimhse 7 mbliana ón dáta a mbeidh an tIarratasóir 18 bliana d'aois, ach amháin i gcás go bhfuil riachtanas reachtúil ann, cuid d'eilimintí na sonraí ná iad uile a choimeád ar feadh thréimhse níos faide nó ar feadh i bhfad, de réir Bheartas LCETB maidir le Sonraí a Choimeád, atá ar fáil ar www.lcetb.ie.

Tá cóip de Bheartas iomlán BOOLC maidir le Sonraí a Choimeád ar fáil ar www.gaelcholaisteachlair.com ná ó oifig na scoile.

Aon duine a chuireann sonraí pearsanta ar fáil tríd an bhFoirm Iarratais seo, tá an ceart aige/aici rochtain ar na sonraí sin a iarraidh. Tá an ceart aige/aici freisin a iarraidh go n-athrófaí aon fhaisnéis más amhlaidh go bhfuil sin míchruinn ó thaobh na bhfíricí de. Tá cead ag an té is ábhar do na sonraí a iarraidh go scriosfaí iad, ach ní cheadófar sin ach amháin i gcás nach dteastaíonn na sonraí a thuilleadh chun na gcríoch ar bailíodh iad, nó i gcás nach bhfuil bonn dlíthiúil ag BOOLC, na sonraí sin a choimeád.

Má tá aon ghearáin agat, mar an duine is ábhar do na sonraí, faoi phróiseáil do shonraí pearsanta, tá an ceart agat gearán a chur isteach chuig an gCoimisiún Cosanta Sonraí.

